



*Lessons will be delivered on Thursdays at 12pm Central*

**The Foundations of Working:** (8/10, 8/17, 8/24)

Lesson #1: Employer-Paid, Training, and Volunteer Work Experiences

Secondary Topic: Why should you work?

Lesson #2: Strengths and Weaknesses

Secondary Topic: Organizational Tips for At-Home Learning

Lesson #3: Setting and Evaluating Goals

Secondary Topic: Video Interview Tips

**Independent Living Skills I** (8/31, 9/7, 9/14)

Lesson #4: Balancing School, Work, and Life

Secondary Topic: Job Shadows

Lesson #5: Self-Care

Secondary Topic: Hiring Process Timeline

Lesson #6: College & Post-Secondary Options

Secondary Topic: Entry-Level Employment

**Preparing for the Job Search I** (9/21, 9/28, 10/5)

Lesson #7: Social Skills

Secondary Topic: Seasonal Holiday Positions

Lesson #8: Traditional and Social Networking

Secondary Topic: The Individualized Education Plan (IEP)

Lesson #9: Researching Job Opportunities

Secondary Topic: NextUp Job Search Log

**Job Applications** (10/12, 10/19, 10/26)

Lesson #10: The Employment Portfolio, Master Application, and Resumé

Secondary Topic: Career Exploration

Lesson #11: Main Topic: Job Application Overview

Secondary Topic: Resumé Cover Letter

Lesson #12: Filling Out the Sections of the Job Application

Secondary Topic: The Classroom is Your Workplace

**Job Interviews** (11/2, 11/9, 11/16)

- Lesson #13: Job Interview Overview & Preparing for the Interview  
Secondary Topic: Full-Time & Part-Time Employment
- Lesson #14: Common Interview Questions  
Secondary Topic: Avoiding Negativity
- Lesson #15: Ending an Interview & Following-Up  
Secondary Topic: Taking Initiative

**On-the-Job Skills I** (11/23, 11/30, 12/7)

- Lesson #16: New-Hire Paperwork  
Secondary Topic: Evaluating Your Goals
- Lesson #17: Hard Skills & Soft Skills  
Secondary Topic: Labor Unions
- Lesson #18: Keeping the Job  
Secondary Topic: Ending a Seasonal Position

**Preparing for the Job Search II** (12/28, 1/4, 1/11)

- Lesson #19: How to Ruin a Job Opportunity  
Secondary Topic: Slow Hiring Periods
- Lesson #20: Unexpected Events in the Job Search  
Secondary Topic: Perseverance on the Job
- Lesson #21: Handling Rejection in the Job Search  
Secondary Topic: Peer Pressure on the Job

**Community-Based Skills** (1/18, 1/25, 2/1)

- Lesson #22: Disclosing Your Disability & Requesting Accommodations  
Secondary Topic: Making Excuses for Not Working
- Lesson #23: Advocacy and Knowing Your Rights  
Secondary Topic: Honesty in the Job Search
- Lesson #24: Researching Services in Your Community  
Secondary Topic: Finding a Job with a Criminal Record

**Cross-Curricular Connections** (2/8, 2/15, 2/22)

- Lesson #25: Reading Strategies for Employment  
Secondary Topic: Get a Job, Any Job!
- Lesson #26: Writing for Employment  
Secondary Topic: Inappropriate Questions in a Job Interview
- Lesson #27: Math in the Workplace  
Secondary Topic: Employee Referrals

**Money Management (3/1, 3/8, 3/15)**

Lesson #28: Reading Your Paycheck

Secondary Topic: Digital Citizenship

Lesson #29: Budgeting

Secondary Topic: Following the Chain-of-Command on the Job

Lesson #30: Money in the Real World

Secondary Topic: Spring/Summer Seasonal Employment

**On-the-Job Skills II (3/22, 3/29, 4/5)**

Lesson #31: Raises and Promotions

Secondary Topic: Selective Service

Lesson #32: Handling the Loss of Hours/Employment

Secondary Topic: Leaving a Job

Lesson #33: Conflict in the Workplace

Secondary Topic: Basic Steps for Military Enlistment

**School Year Wrap-Up (4/12, 4/19, 4/26)**

Lesson #34: Living on Your Own

Secondary Topic: Drug-Testing

Lesson #35: Dealing with Anxiety About the Future

Secondary Topic: Insurance

Lesson #36: Leaving School Prepared

Secondary Topic: Summary of Performance (SOP)